



## **Terrigal High School**

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Terrigal NSW 2260

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W <https://terrigan-h.schools.nsw.edu.au>

### **REQUEST FOR ENROLMENT**

#### **STUDENT INFORMATION:**

FAMILY NAME: \_\_\_\_\_ Given Names: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ STATE: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

DATE OF BIRTH: \_\_\_\_\_ Gender: Male  Female  Phone No. (if applicable): \_\_\_\_\_

#### **PARENT/CAREGIVER INFORMATION:**

NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ STATE: \_\_\_\_\_ POSTCODE: \_\_\_\_\_

PHONE CONTACT: Mobile: \_\_\_\_\_ Work: \_\_\_\_\_ Home: \_\_\_\_\_

Email: \_\_\_\_\_ Relationship to Student: \_\_\_\_\_

#### **CURRENT SCHOOL INFORMATION:**

Name of current school: \_\_\_\_\_

School Phone No. : \_\_\_\_\_

Date Last attended: \_\_\_\_\_

#### **NEW SCHOOL ENROLMENT INFORMATION:**

Name of School: **TERRIGAL HIGH SCHOOL**

Preferred date for enrolment : \_\_\_\_\_ Year Level sought: **7, 8, 9, 10, 11, 12**

Subjects/Electives sought: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name of any family member already enrolled at this school: \_\_\_\_\_

**PREVIOUS SCHOOL EXPERIENCES:**

Does your child have any special learning, health care or physical needs? YES / NO

If yes, please provide details:

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Has there been a problem with attendance / behaviour or violence at the previous school ? YES / NO

Has your child ever been suspended or expelled from any school ? YES / NO

If yes to either question, please provide details:

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For students seeking enrolment in Years 9 – 12. Has your child received any “N” warnings regarding NESA requirements in any course ? YES / NO.

If yes, please provide details:

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Please also provide **NESA** Number: \_\_\_\_\_

**REASONS FOR SEEKING ENROLMENT:**

Please provide reasons for seeking enrolment. Please attach an extra page if required.

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I confirm that this information is accurate.

Signature of parent/caregiver: \_\_\_\_\_ Date: \_\_\_\_\_

Signature of student: \_\_\_\_\_ Date: \_\_\_\_\_

**CHECKLIST:** Please attach the following documents to your application:

- Copies of school reports for the previous 12 months plus NAPLAN results*
- Three (3) documents that confirm your home address (Council rates notice, Lease agreement, utilities bill etc) amounting to 100 points. Please see next page for further details.*
- Evidence of residential status (Birth Certificate / Passport / Visa etc.)*

**NB:** *Application will not proceed without the abovementioned documents.*

You may wish to attach additional information or documentation to support your application.

**Please note that completion of this form does not automatically guarantee enrolment.**

**Upon completion of this form please return to Terrigal High School by email, post or in person**



# Residential address check

## For the enrolment of students in NSW Government schools

Persons seeking to enrol a child in a NSW Government school may be required to show documents to establish the child's address

### Key principles

The *Education Act 1990* provides the key principles that govern the enrolment of students in NSW Government schools. Some of them are summarised below.

The parent of a child may enrol the child at any government school if the child is eligible to attend the school and the school can accommodate the child (section 34.1).

A child is entitled to be enrolled at the government school that is designated for the intake area within which the child's home is situated and that the child is eligible to attend (section 34.2).

The principal may, for the purpose of establishing a child's eligibility to attend or entitlement to be enrolled at the school, require a person seeking to enrol the child at the school to provide proof, to the satisfaction of the principal, of the child's identity, date of birth and home address (section 34A.1).

In determining whether a child could be accommodated, the number of classrooms and other facilities may be considered (section 34.6).

The enrolment of a child who is not entitled to be enrolled at the school may be terminated if the child was enrolled as a result of false information or a false document provided (section 34A.4).

### Establishing the child's residential address

To determine a child's eligibility to attend or entitlement to enrol in the school, the principal may require documents to establish the child's address.

Generally, acceptable documents show the full name of the parent and address of the parent or carer with whom the child lives. However, any requests for proof of address must be reasonable in the circumstances.

Staff in schools abide by the Privacy and Personal Information Protection Act 1998 (NSW). Residential address information provided will be used to process applications for enrolment and associated purposes and the information will be stored securely.

### 100-point residential address check in some schools with a designated intake area

Schools that are above or near (i.e. the number of non-local enrolment applications received exceeds the number of enrolment places available outside the local enrolment buffer) their buffer level use the following 100-point residential address check to verify that the student being presented for enrolment lives within the intake area.

Document showing the full name of the child's parent	Points
1. Only one of (i.e. no additional points for additional documents) <ul style="list-style-type: none"> <li>1.1. Council rates notice</li> <li>1.2. Lease agreement through a registered real estate agent for a period of at least 6 months or rental board bond receipt</li> <li>1.3. Exchanged contract of sale with settlement to occur within the applicable school year</li> </ul>	40
2. Any of the following <ul style="list-style-type: none"> <li>2.1. Private rental agreement for a period of at least 6 months</li> <li>2.2. Centrelink payment statement showing home address</li> <li>2.3. Electoral roll statement</li> </ul>	20 each
3. Any of the following documents <ul style="list-style-type: none"> <li>3.1. Electricity or gas bill showing the service address*</li> <li>3.2. Water bill showing the service address*</li> <li>3.3. Telephone or internet bill showing the service address*</li> <li>3.4. Drivers licence or government issued ID showing home address*</li> <li>3.5. Home building or home contents insurance showing the service address</li> <li>3.6. Motor vehicle registration or compulsory third party insurance policy showing home address</li> <li>3.7. Statutory declaration stating the child's residential address, how long they have lived there, and any supporting information or documentation of this.</li> </ul>	15 each

\* up to three months old

### More information

Contact your local school or visit  
<https://education.nsw.gov.au/public-schools/going-to-a-public-school/enrolment>